

To : City Garden Hotel 城市花園酒店  
9 City Garden Road  
North Point  
Hong Kong 香港北角城市花園道9號

Attn : Reservations Department  
Tel No : (852) 2806 4090  
Fax No : (852) 2887 3289  
Email : reservations@citygarden.com.hk

<b>GUEST NAME 入住客人姓名 (In English 英文填寫) Name as appeared on Passport (須與護照上的姓名相符):</b> Mr 先生/ Mrs. 太太/ Ms 小姐 Last Name 姓氏 : _____ First Name 名 : _____	
<b>ARRIVAL DATE 入住日期</b> / 04 / 2017 DD 日 MM 月 YY 年	<b>DEPARTURE DATE 退房日期</b> / 05 / 2017 DD 日 MM 月 YY 年
<b>FLIGHT NO./ ARRIVAL TIME 抵港航機號碼 / 抵港時間</b>	<b>FLIGHT NO./ DEPARTURE TIME 離港航機號碼 / 離港時間</b>
<b>ARRIVAL TRANSPORTATION 抵港機場接送</b> <input type="checkbox"/> Shuttle Bus Service at HK\$150 net per person per trip (Every 30 minutes from 07:00 – 23:00 daily) <input type="checkbox"/> Limousine service at HK\$770 net per car per trip (Supplement HK\$250 for service from 00:00 – 06:00)	<b>DEPARTURE TRANSPORTATION 離港機場接送</b> <input type="checkbox"/> Shuttle Bus Service at HK\$150 net per person per trip (Every 30 minutes from 07:00 – 23:00 daily) <input type="checkbox"/> Limousine service at HK\$770 net per car per trip (Supplement HK\$250 for service from 00:00 – 06:00)
<b>Remarks : Kindly contact hotel airport representative at B11 counter under “Sino Group of Hotels” in the Arrival Hall B.</b> 請聯絡客運大樓旅客入境大堂 B11 櫃台 “信和酒店集團” 之酒店機場代表，以安排其需要。	
<b>COMPANY NAME 機構 / 公司名稱</b>	<b>RETURN FAX NO./E-MAIL 閣下傳真號碼 / 電郵地址</b> (For us to return a confirmation to you (以便酒店回覆確認書))
<b>ROOM TYPE 酒店房間種類 - Deluxe Room 豪華客房</b> A. Room only (淨房價) <input type="checkbox"/> HK\$770.00 B. Room including one daily buffet breakfast at Garden Café <input type="checkbox"/> HK\$870.00 (房價含 1 位綠茵閣自助早餐) C. Room including two daily buffet breakfasts at Garden Café <input type="checkbox"/> HK\$970.00 (房價含 2 位綠茵閣自助早餐) D. Room with one extra bed excluded breakfast <input type="checkbox"/> HK\$1,100.00 (房價含 1 張加床, 不包括早餐) E. Room including three daily buffet breakfasts at Garden Café <input type="checkbox"/> HK\$1,400.00 and one extra bed (房價含 3 位綠茵閣自助早餐及 1 張加床) The above room rates are inclusive of 10% service charge per room per night. 以上價格已含每房每晚百分之十服務費 <u>If no-show on scheduled arrival date, room charge penalty for one-night room rental will be levied to the given credit card</u> 閣下若沒有在預訂日期入住上列房間，酒店將會在下列提供的信用咭內扣除一晚之房租	
<b>Special Preference 特別安排</b> <input type="checkbox"/> Non-Smoking 非吸煙樓層 <input type="checkbox"/> Smoking 吸煙樓層 <input type="checkbox"/> Double Bed 大床 <input type="checkbox"/> Twin Beds 雙床 <input type="checkbox"/> Others 其他	
<b>ALL BOOKINGS MUST BE GUARANTEED BY CREDIT CARD 所有訂房均需閣下以信用咭作落實及確認</b> 美國運通 (AMEX) 威士國際 (VISA) 萬事達 (MASTER) 大來 (DINERS) Cardholder's Name 持咭人姓名 : _____ Expiry Date 到期日期 : _____ Card No. 信用咭號碼 : _____	
<b>Authorized Cardholder's Signature 持咭人簽署 :</b> _____	
<b>TERMS &amp; CONDITIONS 條款及細則</b> - Deadline for room cancellation or no show (in writing) must be on or before 15 April 2017, room charge penalty for one-night room rental will be levied to the given credit card. - This booking form should be returned to the hotel at fax number (852) 2887-3289 or email reservations@citygarden.com.hk and copy to jenniferlau@citygarden.com.hk on or before 31 March 2017. Bookings will be confirmed on a first-come-first-served basis on room type offered. After the deadline, all bookings will be considered subject to availability of hotel rooms. - The mentioned special rate will be applied from 29 April to 08 May 2017. - For further assistance on hotel room booking, please contact the hotel at (852) 2806-4002. - For more details about the hotel, please visit the website www.citygarden.com.hk - Any person, firm, company or corporation who is not a party to this agreement shall have no right under the Contracts (Rights of Third Parties) Ordinance to enforce any of terms herein. - Either party shall have right to terminate this Agreement without penalty or additional payment, in its sole discretion and for any reason at any time by providing thirty (30) days prior written notice to the other party.	
<b>FOR HOTEL USE ONLY 酒店專用(請勿填寫)</b> Confirmation No. 訂房確認號碼: _____ Confirmed by 確認人: _____ Date 日期: _____	